

**COOLIDGE UNIFIED SCHOOL DISTRICT #21
AUXILIARY OPERATIONS/STUDENT ACTIVITIES
DEPOSIT LISTING/CASH COLLECTION REPORT**

Date: _____
 School: _____
 Account Name: _____ Account No.: _____
 Event & Date of Event: _____
 Club Officer/Sponsor: _____

CURRENCY

100's _____
 50's _____
 20's _____
 10's _____
 5's _____
 2's _____
 1's _____

Total Currency _____

COIN

Pennies _____
 Nickels _____
 Dimes _____
 Quarters _____
 Halves _____
 Dollars _____

Total Coin _____

CHECK #

AMOUNT

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Total Checks _____

TOTAL DEPOSIT _____

Receipt Book Summary

Beginning Number: _____ Ending Number: _____

Last Number Used: _____

Quantity Sold: _____ Price \$ _____

Total Sales (Quantity X Price) \$ _____

Less Net Collection \$ _____

Cash Overage (Shortage) \$ _____

Total Deposit \$ _____

Reason for Overage (Shortage):

Change Fund, Receipts and Cash
 Collections Received By:

 Student Activity Coordinator or Designee

 Date

COUNTED BY: _____

VERIFIED BY: _____

DISTRICT OFFICE: _____